

Organisation Information Sheet

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| Organisation Name: | | |
| Address of Organisation: | | |
| Address for Correspondence, if different: | | |
| Name of Contact: | | Position Held: |
| Contact e-mail: | | Web Address: |
| Charity Number: | | Company Number: |
| Year of Foundation: | | |
| How Many Staff Are Employed? | Full Time: | Part Time: |
| How Many Volunteers Do You Have? | Full Time: | Part Time: |
| Project Name: | | |
| Describe Project in 50 words: | | |
| Total cost: | | Projected Time-span: <i>(circle)</i> 1 2 3 years Other: |
| Amount of Award Sought: | | Full Cost Recovery: <i>(cross out)</i> Yes/No |
| Will Additional Staff Be Employed: <i>(cross out)</i> Yes/No | | Start Date for Project: |
| Signature of Officer: | | Print Name: |
| | | Position Held: |
| | | Date: |
| <i>For Office Use Only :</i> | | |
| N M S | E Y N | 1 2 3 4 5 |
| S R | A R | |
| Comments: | | |